

**CITY OF ARCADIA
NOTICE INVITING PROPOSALS**

NOTICE IS HEREBY GIVEN that the City of Arcadia is requesting proposals from qualified firms to provide DESIGN AND INSTALLATION OF AN INDOOR MEMORIAL WALL for the City of Arcadia. Proposals shall be submitted in a sealed envelope marked “RFP FOR “DESIGN AND INSTALLATION OF AN INDOOR MEMORIAL WALL” and shall be sent to the City Clerk of the City of Arcadia, 240 West Huntington Drive, Arcadia, California, 91007. Proposals are due no later than **11:00 a.m. on April 13, 2026** at which time said proposals shall be publicly opened.

A copy of the Request for Proposals may be obtained from the City’s website at www.ArcadiaCA.gov. Said specifications and proposal forms are hereby referred to and incorporated herein and made a part by reference and all proposals must comply therewith.

Companies mailing or shipping their proposals must allow sufficient delivery time to ensure timely receipt of their proposals by the specified time. **Proposals received after the deadline will not be considered. Postmarks and submissions by fax or other electronic media will not be accepted under any circumstances.**

All proposal inquiries should be directed to Darlene Bradley at dbradley@arcadiaca.gov or by telephone at 626.821.5570.

The City of Arcadia reserves the right to accept in whole or part or reject any and all proposals and to waive any informalities in the proposal process, and all proposals are binding for a period of ninety (90) days after the proposal opening and may be retained by the City for examination and comparison, as specified in the proposal documents. The award of this contract shall be made by the Arcadia City Council.

CITY OF ARCADIA
Department of Library & Museum Services

/s/ Linda Rodriguez
City Clerk

Date Posted: March 24, 2026

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